

City of Clarkesville  
P.O. Box 21  
Clarkesville, GA 30523

Tel: 706-754-4216  
Fax: 706-754-9316

Permit#: \_\_\_\_\_



Temporary Sign

Application And Permit To Erect, Install and Display Sign(s)	
Applicant Name:	Telephone:
Applicant Address:	City, State, Zip:
Business Name:	Business Address:
Contact Name and Telephone:	Cell:
Sign Company Used:	

**Sign Permit Regulations**

Article VIII, Section 805 of the Code of the City of Clarkesville requires that an application for a permit to erect, construct, enlarge, move or convert signs shall be made to the Zoning Administrator upon forms furnished by him. Such application shall include information such as, ownership information, location construction cost, scaled site plans and elevation drawings, structural details and other necessary information to insure compliance with the provisions of these regulations and all applicable codes. **Signs erected prior to obtaining a permit shall be charged a 100% penalty of the permit fee.**

**Signs and Sign Devices Prohibited:** Abandoned, animated, signs over or on public property, internally illuminated, off-site (i.e. billboards), roof, painted or attached to natural features and attached or painted on vehicles parked adjacent to and visible from a street for the sole purpose of advertising onto said street. Public purposes are exempt.

Please provide a sketch with measurements of the location, elevation and size of the sign(s):

Attached specifications and drawings

<b>NO FREESTANDING SIGN SHALL EXCEED TEN FEET (10') ABOVE GRADE</b>			
Site Plan: Y/N	Elevation Plan: Y/N	Materials Specs: Y/N	Sq Ft. _____
Applicant Signature:			Date:
Action Taken:			Date:
Zoning Administrator:			Date:
City Clerk:	Amt:	By:	Date: