

OFFICIAL MINUTES  
WORK SESSION

August 20, 2019  
City Work Session  
City of Clarkesville  
Habersham County, Georgia  
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The Work Session of the Clarkesville Mayor and City Council was held on Tuesday August 20, 2019 at 5:30 p.m. at Clarkesville City Hall. Those present were Mayor Barrie Aycock, Council Members Steven Ward, John Mitchell, Roxie Barron, Franklin Brown and Terry Gladden

Item #1: *Call to order*

**Mayor Barrie Aycock called the meeting to order.**

**The agenda was amended to add two items.**

- 1. Consider approval of package beer & wine license for Shree Kush LLC. dba USA Food Mart for Niyati Rao**
- 2. Consider going into Executive Session to discuss a personnel issue.**

Item #2: *Review of bids for the Water System Project by Ken Bryant from Turnipseed Engineers.*

**Mr. Bryant gave the Mayor and Council a packet that contained information on the tabulation of the bids received for the water system improvements and the additions to water treatment plant. He said it would be contingent upon USDA Rural Development approval and the availability of the necessary additional funds. He also enclosed a project cost summary. Mr. Bryant reviewed the information with the Council.**

Item # 3: *Proposed Greenway project discussion.*

**Richard Averack represented the Clarkesville Greenways and Soque River Watershed Association in the presentation of a proposal to apply for a Georgia Outdoor Stewardship Program Grant. Mr. Averack explained the basics of the grant to the Mayor and Council and asked them to consider applying since, if approved, it would enable us to make major improvements to the Greenway trail and possibly also extend it. The Mayor will schedule another meeting to discuss this opportunity further and give the SRWA an answer by Sept. 9.**

Item # 4: *ESG to present and discuss capital needs forecast for public works, water plant, and water distribution, wastewater plant, wastewater collection, and sanitation.*

**Joseph Deputy and Neil Counts with ESG presented a packet to the Mayor and Council with the recommended capitol repair and replacement program for the city. Mr. Deputy**

went over two of the items that were marked critical (1) The replacement of approximately 2500 City water meters (2) Additional secondary clarifier at the wastewater treatment plant and rehab for the existing secondary clarifier.

Item # 5: *Consider approval of package beer & wine license for Shree Kush LLC. dba USA Food Mart for Niyati Rao*

**Council Member Franklin Brown made a motion to approve package beer license for Shree Kush LLC dba USA Mart for Niyati Rao**

**Seconded: Council Member John Mitchell**

Item #6: *Discuss hiring process for city manager position.*

**The Mayor and Council discussed a plan to write a job description for the City Manager position and post it with appropriate media outlets. Council Members Franklin Brown and Terry Gladden will lead this search.**

**Council Member Franklin Brown made a motion to formally accept Ms. Barbara Kesler resignation**

**Seconded: Council Member Roxie Barron**

**Council Member Steven Ward made a motion to go into Executive Session**

**Seconded: Council Member Franklin Brown**

**Council member Franklin Brown made a motion to come out of Executive Session**

**Seconded: Council Member Steven Ward**

Item # 7: *Adjournment.*

**Council Member Steven Ward made a motion to adjourn the meeting.**

**Seconded: Council Member Terry Gladden** **Passed Unanimously**

**Mayor Barrie Aycock adjourned the meeting.**

Respectfully submitted,

Glenda Smith