

## Addendum I

To: City of Clarkesville  
Solicitation Number: DRP-I-15  
Phase I Downtown  
Restoration/Redevelopment Project  
Guaranteed Fixed Price Design-Build Delivery  
Request for Qualifications/Proposals

Date Issued: May 13, 2015

Reference: Section 4.2 Procurement Schedule  
Pre-proposal Meeting and Tour of Buildings

Purpose: This Addendum provides for the moving of the Pre-proposal Meeting and Tour of Buildings from Monday, May 18, 2015 to Friday, May 22, 2015

Proposed Changes: The revised text for the impacted Section 4.2 Procurement Schedule, should now read as follows:

### 4.2 Procurement Schedule

The anticipated procurement schedule is as follows:

- Date of RFQ/RFP Issuance May 8, 2015
- Pre -proposal Meeting and Tour of Buildings **May 22, 2015**
- Deadline for Questions Regarding RFQ May 22, 2015
- Receive RFQ May 27, 2015
- Score RFQ May 27, 2015
- Notify RFQ Responders as to those that Qualified June 1, 2015
- Deadline for Questions Regarding RFQ/RFP June 10, 2015
- Receive RFQ/RFP June 17, 2015
- Present RFQ/RFP Results to Mayor and Council June 18, 2015\*
- Complete Contract Negotiations/Issue Notice to Proceed July 2, 2015

\* If City elects to interview Individual Contractors before selecting Preferred Contractor, the schedule will be adjusted to provide therefore.

### 4.3 Pre-proposal Meeting and Site Tour

Owner will conduct a **mandatory pre-proposal meeting and site tour** for those interested in responding to the RFQ/RFP. Responses received from Proponents that do not attend the meeting and the site tour will be rejected as non-compliant and will not be opened.

**The pre-proposal meeting will be held at *City of Clarkesville City Hall, 123 N Laurel Drive, Clarkesville, GA 30523* on **May 22, 2015 starting at 10:00 AM EST.****

The Mandatory Pre-Proposal and site tour will only be open to potential Proponents. At this meeting, Owner will offer information about the Project and the procurement process. Immediately following the pre-proposal meeting, a mandatory project site tour will be conducted for Proponents to familiarize themselves with site conditions and constraints.

Proponents will advise the Owner's Contact three (3) days prior to the pre-proposal meeting and site tour with the names of individuals who will be attending. Due to space constraints, each Proponent's team (inclusive of all members) is limited to a maximum of three (3) attendees at the meeting and site tour.

## **Addendum II**

To: City of Clarkesville  
Solicitation Number: DRP-I-15  
Phase I Downtown  
Restoration/Redevelopment Project  
Guaranteed Fixed Price Design-Build Delivery  
Request for Qualifications/Proposals

Date Issued: May 13, 2015  
Reference: 5.1.2 RFQ Submission Format  
Total Number of pages in RFQ Response

Purpose: This Addendum provides for the elimination of the maximum ten (10) pages permitted in the RFQ response.

Proposed Changes: The revised text for the impacted Section 5.1.2 RFQ Submission Format, should now read as follows:

The Qualification Response must be prepared on most or all 8½” x 11” paper with 1” or greater margins front and back, excluding the transmittal letter, index or table of contents, front and back covers, title pages/separation tabs, and appendices. The required sections are outlined in Section 5.1.3. Each section shall be clearly labeled with pages numbered and separated by tabs. Eleven (11) point font or larger must be used in Response.